

DEPARTMENT OF BENEFIT PAYMENTS
744 P Street, Sacramento, CA 95814

May 9, 1975.

ALL-COUNTY LETTER NO. 75-94

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: DOCUMENTATION OF CHILD CARE PAYMENTS

REFERENCE: EAS 44-113.231(b) - CHILD CARE AS A WORK RELATED EXPENSE
EAS 48-001.1 - RECORDS - ELIGIBILITY AND GRANT
ALL-COUNTY LETTER NO. 74-142 - EDUCATIONAL LOANS AND GRANTS
ALL-COUNTY LETTER NO. 75-4 - DOCUMENTATION OF CHILD CARE PAYMENTS

Many counties have expressed concern regarding All-County Letter No. 75-4. The purpose of that letter was to specify the documentation that the county must maintain in the case record for fiscal audit purposes. It was not intended to modify the requirement that the recipient is required to provide acceptable evidence of the child care expense.

When child care is claimed as an income-related expense to be used in computing the AFDC grant, the county is required to verify the amount of the expenditure and that the care was actually provided. As part of the verification process, the recipient is required to write on the WR-7 the amount of the expenditure and to provide a signed receipt. If the county determines that a signed receipt is not available, other acceptable evidence may be used. When the child care is allowed as an expense against income, the WR-7 is the only documentation that need be maintained in the case record and the recipient's evidence should be returned. The narrative should indicate that the WR-7 and accompanying evidence was accepted by the county as part of the monthly redetermination process (40-181.11).

If you have any further questions, please contact your AFDC Management Consultant at (916) 445-4458.

Sincerely,

DENNIS O. FLATT
Deputy Director

cc: CWDA

OBSOLETESuperseded by ACL # 77-15Issued 3-17-77